

Health & Wellbeing Outcome Delivery Partnership

MINUTES OF PARTNERSHIP MEETING

Foyle Arena

14th December 2018 at 10am

Paul Cavanagh	H&SCB (Chair)
Karen McFarland	Derry City and Strabane DC
Seamus Donaghy	Derry City and Strabane DC
Hugh McNickle	Derry City and Strabane DC
Colm Doherty	Derry City and Strabane DC
Fionnuala McKinney	WH SCT
Andrew Russell	NIFRS
Mary Scally	C & V sector (Age Friendly)
Nicola Helferty	WH SCT
Shauna Houston	PHA
Ali Campbell	Sport NI
Erin Richardson	Developing Healthy Communities
Caroline McKittrick	Derry City and Strabane DC

Agenda Item		Actioned by
1.0	<p>Welcome & Apologies</p> <p>Paul welcomed all to the meeting.</p> <p>Apologies were received from: Rachael Craig, DCSDC and Deidre Mahon, Director (Interim) of Women & Children’s Services - WHSCT</p>	
2.0	<p>Chairperson – Nomination</p> <p>Paul Cavanagh nominated Chairperson. Co-chair to be agreed at next meeting To be reviewed on an annually.</p>	
3.0	<p>Terms of Reference</p> <p>Point 8.2 – Membership – All partners not listed in ToR. Action Leads mainly Statutory agencies though C& V organisations may support actions. C & V membership to be discussed further. Agreed to hold quarterly meetings Inconsistency in name of group needs amended. Point 7.11 duplicated Amend to include all Action leads. Meetings to be jointly chaired. Co-chair to be decided at next meeting.</p>	

<p>4.0</p>	<p>Community & Voluntary Representation</p> <p>Following lengthy discussion it was agreed that approximately 4 groups representing the Community and Voluntary sector would be invited to send 2 representatives each to future ODP meetings. Suggested groups include:</p> <p>North West Community Network RAPID Healthy Living Centres</p> <p>Agreed to look at geographic area to include other areas outside Derry. Representation from the 8 Community Partnerships to be explored. Agreed to run a workshop for C & V sector to inform this sector of role of ODP group.</p> <p>Sub group to organise workshop in March 2019 – agreed members:</p> <p>Paul Cavanagh Seamus Donaghy Colm Doherty Erin Richardson Mary Scally Admin support from Community Planning section of Council</p>	
<p>5.0</p>	<p>Minutes of Last Meeting (27th April 2018)</p> <p>Minutes were agreed (Amendment to Derry Healthy Communities should read Developing Healthy Communities) (‘Adele’ should read ‘Edele’)</p> <p>Edele (CAWT) to be added as a member of ODP and invited to give update at next meeting.</p>	

<p>6.0</p>	<p>Review of Outcome Delivery Plan</p> <p>Agreed that Action Leads would be asked to update their relevant sections at future meetings – 1 or 2 action leads per meeting.</p> <p>This being the case, the following points were made by exception:</p> <p>Health Literacy partnership – F McKinney (WHSCT) reported meeting had taken place with DCSDC and CCGBC regarding using the same actions and performance measures common to Health literacy across three Health and Social Care Trust areas.</p> <p>Action Leads on Plan need amended and agreed. Ciaran McKenny (WHSCT) replacing Amanda McFadden.</p> <p>Sustainable travel – Colette Brolly, PHA</p>	
<p>7.0</p>	<p>Update on (CAWT)</p> <p>Edele unable to attend this meeting – to be asked to provide update at next meeting.</p>	
<p>8.0</p>	<p>Update on Carnegie UK Trust ‘Embedding Wellbeing in NI’ Project</p> <p>Paul gave update on above project and potential funding of £350,000 that may be available.</p> <p>Agreed to share presentations and will keep the group informed of any progress.</p>	<p>PC</p>

<p>9.0</p>	<p>Any Other Business</p> <p>(a) Outcome based Accountability Template – Hugh McNicholl updated members. First report from ODP to be submitted in November 2019 so Balanced Scorecards to be created. Performance Accountability template circulated. Following discussion, it was agreed that each Action Lead consider and select actions that are most effective and easy to measure. Seamus, Hugh and Fionnuala to draft an email for Paul to forward to relevant partners requesting confirmation of Action Leads.</p> <p>(b) PHA Health Intelligence Briefing – shared for information</p> <p>(c) Details of NI Social Prescribing Workshop – shared for information (over subscribed)</p> <p>(d) Schedule of meetings 2019 Proposed 3rd Friday of month:- 15th March 21st June 20th September 13th December (2nd Friday)</p> <p>Co-chair to be selected at next meeting so meetings can alternate.</p>	<p>Action Leads</p> <p>SD/HMcN/ FMcK/PC</p> <p>PC</p>
-------------------	--	---